

Organization Board meeting	Date 22 August 2004	Document Minutes of meeting
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Present: Hans Bergström (HB), Victor Condeço (VC), Gert Andreasen (GA), Reinhard Neitzke (RN).

Not present: Martin Koca (MK)

Place & time: Hotel Timisoara at 17.00-19.00.

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1. Meeting opened
HB greets the participants and opens the meeting

 2. Approval of agenda
A formal meeting agenda is to be suggested to next meeting. On this meeting an informal agenda was discussed and decided.

Decision: The agenda was decided. VC will work on a more permanent meeting agenda until next meeting.

 3. Meeting chairman
HB was nominated.
Decision: HB was chosen as meeting chairman.

 4. Meeting secretary
VC was nominated.

Documents handling from EMF initially.
Decision: VC was chosen as meeting secretary.

All official EMF documents shall initially be revised by the board before sending them to any 3rd part. When all has approved the documents it will physically be send by the president if nothing else is agreed.

 5. Initial EMF formalities
Initial formalities for the new EMF board where discussed and the following assignments where identified.

Put together an up to date mailing list of EMF members, board and committees.

Write the minutes from the 2004 delegate's conference and distribute it for approval.

Registration of EMF as an juridical organisation and setting up address and bank accounts.

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Decision: VC and HB will put together this mailing list.

VC will write and distribute the minutes to the other EMF board delegates within 2-3 weeks.

EMF will as the delegates assembly decided be registered as a organisation in Frankfurt am Main, Germany. The details about this will be handled by GA with assistance from RN.

An EMF bank account will be opened in Germany by GA.

Establish an organisational post address for EMF in Germany.

The office address of EMF will initially be the home address of the president HB. This address is:

European Minigolf Federation
Co: Hans Bergström
Uggledalsvägen 159
SE-427 40 Billdal
Sweden

Later on when a formal office is present in Gothenburg this will also be the EMF address.

6. Initial EMF funding

How will we handle expenses initially and how will we get money to be able to the necessary initial work that we are elected to do.

Decision: GA was assigned to write a letter to the founding nations asking for a non repayable initial donation. The hope from the EMF board is to get an initial funding of approximately 2000-3000 Euros.

A discussion about funding transfer from WMF to EMF will need to be initiated depending on what responsibilities EMF will have on arranging competitions 2005. This discussion will be taken by RN.

6. Other questions

Future EMF organization was discussed. European competitions during 2005 were discussed.

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Language in official documents from EMF.

Website and logos.

Decision: HB informed that there might be a possibility to have some administrative work done by the new General Secretary of the Swedish Minigolf Federation, starting the 1st of December 2004. HB will discuss this with the Swedish board at the next meeting.

RN was assigned to take contact with WMF to clarify that all International competitions on European level during 2005 is still to be arranged by WMF and that EMF will start its responsibility for arranging the 1st of January 2006.

Also EMF is suggesting that the responsibility for assigning new European championships will be transferred from WMF to EMF starting immediate. This will be cleared by RN towards WMF.

Official language in all documents will be British English.

Mk will start investigating a EMF website and registered a domain if available. If any costs for this arise we will have to wait until we have any founding. MK will also present suggestion for an official EMF logo.

Meeting Secretary

Meeting chairman

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Victor Condeço

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Hans Bergström

Adjusting

Adjusting

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Gert Andreasen

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Reinhard Neitzke