



European MinigolfSport Federation

Organisation	Date	Document
EMF Board	1st April 2006	Minutes of meeting

Present:

Hans Bergström, Sweden	HB
Victor Condeço, Portugal	VC
Gert Andreasen, Denmark	GA
Reinhard Neitzke, Germany	RN

Not present:

Place and time: Gothenburg 1-2 of April 2006

1. Meeting opened	Hans Bergström welcomes the participants and declares the meeting open.
2. Approving the agenda Decision:	Agenda approved.
3. Open issues from last meeting Decision:	RN will propose a motion for the participation of non European players at the European championship.
4. Economical report Decision:	GA explained the economical report in appendix.
4.a Rules for Travel costs and allowance. Decision:	<p>The following rules regarding travel costs and allowance to start on 1st April 2006:</p> <p>Mileage : 0,25 €/Km (plus expenses like motorway tolls, car park).</p> <p>Accommodation: Maximum of 60 €/night, if higher than the Financial Manager needs to approve.</p> <p>Daily Allowance (DA) = 35 €/per day.</p> <p>Payment rules for allowance (total amounts for period):</p> <p>Away from home first day = <12h = 0,5 DA = >12h and no night = 1 DA</p> <p>Away from home 1 night = 1,5 DA</p> <p>Away from home 2 nights = 2,5 DA</p> <p>Away from home x nights = x + 0,5 DA</p> <p>If meals are included then no DA will be paid (excluding breakfast only).</p> <p>DA will be paid from first day with official EMF obligations until last day with official obligation. Days in the middle of the stay can be excluded if no official EMF obligations exist at those days.</p>



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<p>4.b Invoicing member nations</p> <p>Decision:</p> <p>4.c Webmaster costs</p> <p>Decision:</p>	<p>GA will prepare a XL form to calculate the Travel costs and allowance. This will when ready to use be downloadable from EMF website.</p> <p>Costs of any kind, generated by participating in EMF related activities has be to approved by a member of the board in advance.</p> <p>GA will send the invoice to the member nations, after receiving the statistics from WMF, with a payment term of 30 days. A penalty fee of 100 € will be charged for those nations that do not pay within 60 days. Nations that do not pay until 1st July can be suspended from participate at the EMF championships after decision of the EMF Board. Nations that do not pay until 31st October will be reported to WMF.</p> <p>EMF cover the webmaster expenses up to 300 €/year, Webmaster must claim for the refund of expenses (phone bills, broadband costs, software etc.)</p>
<p>5. Annual Report 2004-05</p> <p>5.a Publishing date</p> <p>Decision:</p> <p>5.b General Content</p> <p>Decision:</p> <p>5.c Content Review</p> <p>Decision:</p> <p>5.d Financial Report 04-05</p> <p>Decision:</p> <p>5.e Auditing</p> <p>Decision:</p> <p>5.f Budget 06-07</p> <p>Decision:</p> <p>5.g Distribution to members</p> <p>Decision:</p>	<p>- First invitation to Delegates conference will be send the 1st May.</p> <p>- At the 20th July the Annual Report will be published.</p> <p>- HB collects the information and produces the Annual Report.</p> <p>It was decided to divide for each board member the task of organizing the contents.</p> <p>Each board member produce the contents, send to HB that will produce a draft to review.</p> <p>Ready</p> <p>GA will send the documents to the Legal Committee.</p> <p>GA will update the Budget 06-07 until 20th July.</p> <p>All the documents and information's will the spread by</p>



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		email only to the member nations and published on the website.
6. Delegates conference 06		
6.a Time & Place	Decision:	- 20 th August, 9h00, the place will be organized by GA and the Dutch Federation. GA organizes the location.
6.b Invitation (date and how)	Decision:	- 1 st May, will be sent the Delegates Conference Invitation. VC prepares the invitation.
6.c Motion deadline	Decision:	18 th June is the deadline for the nations to send the motions for the Delegates Conference.
6.d EMF Propositions	Decision:	RN will propose a motion for the participation of non European players at the European championship. EMF decides to propose for having Open-European Championship.
6.e Nominations to Board	Decision:	The current board is available to continue the work for 2 more years, media manager is vacant.
6. f Nominations to committees.	Decision:	EMF board will not propose names for the committees. It will be asked to the nations to propose names.
7. Championships 2006	Decision:	HB will prepare speech content as guide line for all EMF representatives.
	Decision:	RN will prepare gifts to offer to the organizers up to 50 €gift.
7.a Nations Cup, General class in Geldrop	Decision:	Everything ok. RN will look for 1 more referee. RN will represent EMF.
7.b Nation Cup, Seniors class in Luxemburg	Decision:	Everything ok. Harry Grönlund will represent EMF.
7.c European Championship, general class in Geldrop	Decision:	Everything ok. HB will represent EMF.



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<p>7.d European Championship, seniors class in Luxemburg Decision: Everything ok. Harry Grönlund will represent EMF.</p> <p>7.e European Cup, Club Teams, Lisbon Decision: Concrete course is not ready. A checklist will be sent to the organizer. Course inspection will be on 20-21st June by RN.</p> <p>7.f Name change from European Cup to World Cup for Club Teams. Decision: Subject postponed.</p> <p>7.g Information/Invitation on Tournaments for sponsors. Decision: It will be discussed with WMF.</p> <p>7.h Personal Invitations Decision: No invitations.</p>	
<p>8. Championships 2007-08</p> <p>8.a General situation Decision: Seniors 2007 and General Class 2008 is missing. RN will prepare for an urge on the EMF website for an application to organize 2007 Seniors and 2008 General Classes.</p> <p>8.b Applications to decide upon Decision: 2007 Youth EC Geldrop, approved, HB will inform the organizer. 2008 Seniors EC Geldrop, postpone until August meeting.</p> <p>8.c EMF European Tour 2008 Decision: Ideas to organize an EMF European Tour only on MOS course where discussed. The board will continue this discussion next meeting.</p>	
<p>9. WMF related issues</p> <p>9.a WMF marketing rights agreement with EMF. Decision: Agreement for championship marketing rights is in principal accepted by EMF. Two issues needs to be discussed with WMF before signing.</p> <p>1. A clarification of the section about EMF to pay</p>	<p>Discussion between EMF/EMF about the minutes of last WMF meeting.</p>



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<p>9.b EMF marketing contract with new organizers.</p> <p style="text-align: right;">Decision:</p> <p>9.c New member nation Poland</p> <p style="text-align: right;">Decision:</p> <p>9.d Championship courses needs to be more difficult.</p> <p style="text-align: right;">Decision:</p>	<p>expenses for WMF for doing negotiating.</p> <p>2. It will need to say something about when EMF can expect the payment each year.</p> <p>HB will check this with Roger Cadosch.</p> <p>The suggested marketing contract between an organizer and EMF suggested by WMF was approved to be used by EMF in all newly appointed championships.</p> <p>On top of this we will need to sign a contract with all new organizers about what is expected of them as organizers. HB an RN will create a draft of this.</p> <p>These two agreements will be signed by Eskilstuna and Geldrop for 2007.</p> <p>HB will send a welcome letter to Poland after checking that this has been done already by WMF.</p> <p>Based on the experience of easy courses in some of the international championships played the past two years (i.e. Steyer, Bergheim and Hungary) its the recommendation from EMF board together with the 2 present WMF board member that:</p> <ol style="list-style-type: none"> 1. We recommend the technical committee in EMF and WMF to be stricter about that the difficulty level on a championship course shall be considered high. 2. Quality of courses and possibility for spectators to follow the game will need to be better. <p>RN informs the technical committee in WMF about this wish.</p>
<p>10. General issues</p> <p>10.a EMF Flag.</p> <p style="text-align: right;">Decision:</p> <p>10.b European ranking</p> <p style="text-align: right;">Decision:</p>	<p>VC organizes that 2 EMF flags is manufactured and distributed together with the existing WMF flags.</p> <p>The board will work on the European Ranking list based on the HCP-online software used in Sweden</p>



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<p>10.c Official European records</p> <p style="text-align: right;">Decision:</p>	<p>today. HB will investigate what can be the costs for the European countries and from WMF/EMF. RN proposes to have the same Ranking list for EMF and WMF. The current ranking system used in WMF is considered not good enough because of two reasons.</p> <ol style="list-style-type: none"> 1. It involves too much manual calculating work. 2. It only includes players engaged in international and national championships. <p>The World Record list published at the website is considered official by EMF. HB will ask Gerd Zimmerman if this can be decided also for WMF. HB will also ask the current administrator CG Andersson from Sweden if he would like to continue administrating this website under these conditions.</p>
<p>10.d EMF Website Issues</p> <p style="text-align: right;">Decision:</p>	<p>We would like the following changes/development to the currents website:</p> <ol style="list-style-type: none"> 1. Build up a European mailing list with 2 emails per nation that can be used by the EMF board. 2. Organize a way that board members can publish news/information directly to the website. 3. GA will discuss with Martin so that its 100 % that all content and the website itself is the property of EMF. <p>Also we would like to publish:</p> <ol style="list-style-type: none"> 1. The international competition calendar (RN sends to Martin).
<p>10.e Website Forum</p> <p style="text-align: right;">Decision:</p>	<p>EMF decided to keep the existing EMF forum but will try to marketing better.</p>
<p>11. Meeting closure</p>	<p>Hans Bergström thanks the participants and declares the meeting closed.</p> <p>Next meeting is decided to be a phone meeting at the 19th of June at 21:00 CET.</p>



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Meeting secretary

President

Victor Condeço

Hans Bergström
